

CARE 4 KID-EXEMPT CAMP HEALTH & SAFETY INSPECTION FORM

☐ INITIAL
 ☐ ANNOUNCED FULL/ PARTIAL
 ☐ FOLLOW UP
 ☐ OTHER _____

Program Name:	YCEX Number:	Date of Inspection:
Address:	Telephone:	Time of Arrival:
Town:	Ages Served:	# of children present: _____ # of staff present: _____
Operator:	Hours/Days of Operation:	
Person in Charge:	Summer Care:	Multiple Locations: <input type="checkbox"/> Yes <input type="checkbox"/> No
Email:	Instruction Codes: √ = Met/No violation found O = Not Met/Violation found N/A = Not applicable at this time	

Programs:
☐ Archery
 ☐ Shooting
 ☐ Horseback
 ☐ Challenge Course
 ☐ Swimming
 ☐ Other _____

Administration

- ☐ 3. Managing Child Behavior
- ☐ 3a. Child Protection
- ☐ 4. Mandated reporting
- ☐ 5. Policies: discipline/supervision/child abuse & neglect/general operating policies/personnel
- ☐ 6. Staff training on policies/plans/procedures
- ☐ 6a. Administration of Medication policies
- ☐ 6b. Medication training attestation
- ☐ 6c. Permit enrollment of children with asthma, allergies and diabetes
- ☐ 7. Ensuring health & safety
- ☐ 9. Emergency plans/drills practiced annually
- ☐ 10. Serious injuries reported to OEC next business day
- ☐ 11. Access
- ☐ 12. Cooperation
- ☐ 13. False/misleading statements/documents
- ☐ 14. Motor vehicle laws/transportation
- ☐ 14a. Fire marshal certificate/fire drills

Staffing

- ☐ 15. Person in charge/over 18/on site
- ☐ 16. Supervision
- ☐ 17. Ratios
Day 1/15 for >age 11, 1/12 for >age 6, 1/10 for <age 6; Res 1/8 for >age 8, 1/6 for <age 8
- ☐ 18. Group Size: maximum 20 children
- ☐ 19. Waterfront/swimming area director(s) certified, age>20, on site
- ☐ 20. Small craft director(s) certified, age >20 who complies with CT boat safety/scuba laws, on site
- ☐ 21. All lifeguards certified in ARC CPR/AED Prof Rescuer or AHA BLS Healthcare provider on site, face shield in close proximity
- ☐ 22. Shooting sports director qualified, age >21, on site

Staffing continued

- ☐ 23. Archery director qualified, age > 18, on site
- ☐ 24. Horseback director qualified, >18, on site
- ☐ 25. Challenge course director qualified >20, challenge course staff qualified >18 on site

Record Keeping

- ☐ 26. Children's enrollment/permission records
- ☐ 26a. Parent permissions (emergencies, authorized release, field trips, transportation)
- ☐ 27. Immunization attestation
- ☐ 27a. Individual plan of care
- ☐ 28. Injury & accident records-2 yrs/parents informed

Physical Plant and Program Practices

- ☐ 29. Buildings/equipment safe & sanitary
- ☐ 30. Potentially hazardous substances/materials handled safely/locked
- ☐ 31. Peeling Paint: Sample Taken - Y/N
Building Pre-78: Y/N Lead Test: Y/N
Results: _____
- ☐ 32. Manufacturer guidelines followed/good repair
- ☐ 33. Outdoor area protected/fences 4 ft
- ☐ 34. Swimming areas conform to 19-13-B33b
- ☐ 35. Waterfront/aquatic activities safe; face masks/shields accessible
- ☐ 36. State FM certificate for amusement rides
- ☐ 37. Shooting range safe
- ☐ 38. Challenge course activities safe; inspection Current and on file
- ☐ 39. Boats/small crafts licensed/registered; water safety equipment USCG approved
- ☐ 40. Written policies & procedures for activities complete and on file
- ☐ 41. First aid kit accessible

Signature of OEC Representative	Written Corrective Action Plan Due to OEC by:	Signature of Person in Charge
Printed Name		Printed Name

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