

# CARE 4 KIDS HEALTH & SAFETY INSPECTION FORM

INITIAL     
  ANNOUNCED FULL/ PARTIAL     
  FOLLOW UP     
  OTHER \_\_\_\_\_

<b>Program Name:</b>	<b>DCEX/YCEX Number:</b>	<b>Date of Inspection:</b>
<b>Address:</b>	<b>Telephone:</b>	<b>Time of Arrival:</b>
<b>Town:</b>	<b>Ages Served:</b>	<b># of children present:</b> <b># of staff present:</b>
<b>Operator:</b>	<b>Hours/Days of Operation:</b>	
<b>Person in Charge:</b>	<b>Summer Care:</b>	
<b>Email:</b>	<b>Instruction Codes:</b> √ = Met      O = Not Met 3 = Not Observed    4 = Not Applicable at this time	

Multiple Locations:     Yes     No

Programs:     Archery     Shooting     Horseback     Challenge Course     Swimming     Other \_\_\_\_\_

**Administration**

- 4. Mandated reporting
- 5. Policies: discipline/supervision/child abuse & neglect/general operating policies/personnel
- 6. Staff training on policies/plans/procedures
- 9. Emergency plans/drills practiced annually
- 10. Serious injuries reported to OEC next business day

**Staffing**

- 15. 18 year old in charge/on site
- 16. Supervision
- 17. Ratios  
Day 1/15 for >age 11, 1/12 for >age 6, 1/10 for <age 6; Res 1/8 for >age 8, 1/6 for <age 8
- 18. Group Size: maximum 20 children
- 19. Waterfront/swimming area director(s) certified, age>20, on site
- 20. Small craft director(s) certified, age >20 who complies with CT boat safety/scuba laws, on site
- 21. All lifeguards certified in ARC CPR/AED Prof Rescuer or AHA BLS Healthcare provider on site, face shield in close proximity
- 22. Shooting sports director qualified, age >21, on site
- 23. Archery director qualified, age > 18, on site
- 24. Horseback director qualified, >18, on site
- 25. Challenge course director qualified >20, challenge course staff qualified >18 on site

**Record Keeping**

- 26. Children's enrollment/permission records
- 27. Immunization attestation
- 28. Injury & accident records 2 yrs/parents informed

**Physical Plant and Program Practices**

- 29. Buildings/equipment safe & sanitary
- 30. Potentially hazardous substances/materials handled safely/locked

**Physical Plant and Program Practices (con't)**

- 31. Peeling Paint: Sample Taken - Y/N  
Building Pre-78: Y/N    Lead Test: Y/N  
Results: \_\_\_\_\_
- 32. Manufacturer guidelines followed/good repair
- 33. Outdoor area protected/fences 4 ft
- 34. Swimming areas conform to 19-13-B33b
- 35. Waterfront/aquatic activities safe; face masks/shields accessible
- 36. State FM certificate for amusement rides
- 37. Shooting range safe
- 38. Challenge course activities safe; inspection Current and on file
- 39. Boats/small crafts licensed/registered; water safety equipment USCG approved
- 40. Written policies & procedures for activities complete and on file
- 41. First aid kit accessible

**Infants and Toddlers**

- 42. Ratio: 1 Staff to 4 Children
- 43. Group Size no larger than 8
- 44. Diapering area sturdy/safety rail/nonporous
- 45. Diapering area washed/disinfected
- 46. Hand washing policy posted/followed
- 47. Diapering policy posted/followed
- 48. Diapers discarded in covered waste receptacle
- 49. Infants to sleep on back
- 50. Cribs/beds used safe/snug mattress
- 51. Cribs/beds free of hazards
- 52. Cribs/beds unobstructed view
- 53. Cribs meet CPSC standards
- 54. Toys washed/sanitized
- 55. Toys/objects at least 1 ¼ inches
- 56. Plastic bags/balloons/styrofoam inaccessible

<b>Signature of OEC Representative:</b>	<b>Written Corrective Action Plan Due to OEC by:</b>	<b>Signature of Person in Charge:</b>
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